 

**Attendance:**

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| --- | --- | --- |
| **Board Officers** | **Spring 2021** | **Present**  **(Y / N)** |
| President | Patricia Cannock | Y |
| Vice President | Amy Martinez | Y |
| Secretary / Breakthrough to Nursing Director | Elsa Ruiz | Y |
| Treasurer / Fundraising Director | Alia Nikooforsat | Y |
| Membership/Communication Director | Lizzy Connor | Y |
| Community Health/Activities Director | Crystal Groel | Y |
| ICC Representative | Cynthia Salazar | N |
| ICC Representative |  |  |
| **Advisors** |  |  |
| Professor Angela Ngo-Bigge |  | Y |
| Professor Sarah Babini |  | Y |
| Student Success Advisor Judy Medina |  | Y |

1. **1. Call to Order:** 10:30 AM
   1. Moved by: Patricia Cannock
   2. Seconded by: Amy Martinez
2. **2. Approval of Agenda:** 
   1. Moved by: Patricia Cannock
   2. Seconded by: Alia Nikooforsat

**3. Approval of Minutes:**

* 1. Moved by: Patricia Cannock
  2. Seconded by: Elsa Ruiz

**4. Approval of Funds (approved during Board Officer Meeting 08/23/2021)**

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| --- | --- | --- |
| **Event** | **Funds Approved Up To** | **Approve**  **(Yes or No)** |
| Welcome Breakfast first day of each semester (coffee, donuts, bananas, napkins, cups, etc.). | $200.00 | Yes |
| New Student Orientation’s Breakfast and Lunch + supplies (cups, utensils, etc.). | $400.00 | Yes |
| Family Day BBQ prior to the start of the Fall semester (food, drinks, utensils, etc.). | $200.00 | Yes |
| Pizza for 2nd CNSA meeting every semester. | $100.00 | Yes |
| Board Officers Lunch Meeting prior to the beginning of each semester. | $200.00 | Yes |
| Supplies to make badge reels for fundraising (felties, badge reel bases, glue, etc.). | $200.00 | Yes |
| Supplies to make Valentine’s grams every Spring semester for fundraising (card stock paper, glue, stickers, candy bars, etc.) | $400.00 | Yes |
| Supplies to make Thanksgiving’s grams every Fall semester for fundraising (card stock paper, glue, stickers, candy bars, etc.) | $400.00 | Yes |
| Purchase of bags, gift cards, greeting cards, and food items to make Thanksgiving baskets for donation | $200.00 | Yes |
| Purchase of bags, ties, and labels for bake sale fundraising | $50.00 | Yes |
| Purchase of supplies to update bulletin board at the beginning of each semester | $50.00 | Yes |
| Purchase of CNSA officer’s cords | $200.00 | Yes |
| Supplies and postage to send CNSA cords and Certificates | $200.00 | Yes |
| Money to fund one (1) CNSA donation/ volunteer community event. | $500.00 | Yes |

1. **Speakers for CNSA meetings:** Amy Martinez
   * + 8/30: Keturah Lujan- Complex care case manager
     + 11/15: Tomilyn Baker- Outpatient mental health nurse
2. **Board Officer representative at Faculty Meetings** **via Zoom:** 
   * + Wednesday 8/11 at 1pm: Amy Martinez attended
     + Wednesday 9/15 at 2pm: Veronica Sampite
     + Wednesday 10/13 at 2pm: Alia Nikooforsat
     + Wednesday 11/17 at 2pm: Patricia Cannock
     + Thursday 12/16 at 12pm: Cynthia Salazar
3. **Secretary/ Breakthru to Nursing Director:** Elsa Ruiz
   1. A&P and Micro Classes – Currently no info-sessions due to Covid-19
   2. Joining ICC representatives at club info sessions to promote the nursing program
4. **Treasurer/ Fundraiser Director:** Alia Nikooforsat
   1. Current account balance: $ 2549.43 as of 08/23/21 confirmed by Irene Bauza.
   2. Deposits: $85.00 deposit from the raffle
   3. Reimbursement: None since the last meeting.
   4. Donation: Prepared to purchase items for donation

* $500 allocated to fund one CNSA donation community event for Father Joe’s Village donation drive
* In contact with Ms. Bauza to get access to the funds
  1. Fundraiser: CNSA Raffle from August 2021

- Prize: Nursing Tote Bag with CNSA-sponsored items and Professor Ngo’s sponsored items

- 2 winners→ Lizzy Connor and Holly Song

1. **Community Health/Activities Director:** Crystal Groel

a. CNSA Sponsored Volunteer Activity:

* Father Joe’s Village donation drive
* Purchase donation hygiene items (toothpaste/toothbrushes/socks/soap/feminine products)
* Students suggested half of the bags for men and half bags for women with specific feminine products.
* Confirm purchase options with Alia and Irene Bauza
* Date: TBD as a group effort with new CNSA board members

1. **ICC Representatives:** Cynthia Salazar
   * + ICC meetings meet every 1st and 3rd Tuesday
     + First ICC meeting Tuesday September 7th, 2021
2. **Membership Director/Communications Director:** Lizzy Connor
   1. Membership list for CNSA Roster
   2. Google link to take attendance
   3. CNSA Instagram account link sent to student in chat
3. **Advisors:** Judy

Spring 2022 CNSA board members

President: Natali Samaniego - 4th semester

Vice President: Stacy Luu – 4th semester

Secretary/ Breakthrough to Nursing Director: Desi Admire- 4th semester

Treasurer/Fundraising Director: Tiffany Williams- 3rd Semester

Membership/Communications Director: Myra Holgren- 4th semester

Community Health/ Activities Director: Vivie Truong- 4th semester

ICC Representative: Christee Boggs- 4th semester

**13. Announcements:**

1. **Adjournment:**

Moved by: Patricia Cannock

Seconded by: Amy Martinez

Meeting Adjourned at: 11:23 AM