 Grossmont College School of Nursing

CNSA Chapter Meeting Agenda

Meeting Date & Time: Tuesday, August 14th, 2018

**Attendance**

|  |  |  |
| --- | --- | --- |
| **Executive Board** | **Officers Spring 2018** | **Present (Y / N)** |
| President | Monica Manahan | Y |
| Vice President | Trang Nguyen | Y |
| Secretary | Danielle Woodward | Y |
| Treasurer  | Farnaz Nour |  Y |
| **Board of Directors** |  |  |
| Fundraising Director | Christina Mihail | Y |
| Breakthrough to Nursing Director | Lauren Gaw | Y |
| Membership Co-Director | Christie Almendarez |  |
| Membership Co-Director | Kim Piwinski | Y |
| Communications Co-Director | Dalia Gonzalez | Y |
| Communications Co-Director | Jessica Kelly | Y |
| Community Health Coordinator | Christina Soto | N |
| Activities Director | Kira Donofero | N |
| ICC Representative |  |  |
| ICC Representative |  |  |
| **Advisors** |  |  |
| Professor Ngo |  |  Y |
| Professor Babini |  | N |
| Judy Medina |  | Y |

**Speaker: None**

1. **Call to Order:1219 Presenter: President**
	1. Moved by: Monica Manahan

 **B.** Seconded by: Trang Nguyen

1. **Approval of Agenda for Presenter: President**
	1. Moved by: Monica Manahan
	2. Seconded by: Lauren Gaw
2. **Approval of Minutes forAugust 14, 2018 Presenter: President**
	1. Moved by: Monica Manahan
	2. Seconded by: Farnaz Nour

1. **Items to discuss Presenter: Board**

**PRESIDENT - Monica Manahan**

* Welcome Back BBQ - How can we be better prepared? Too much waste, better RSVPs, lacking condiments and name tags, need to designate BBQ person ahead of time
* Gizmos Kitchen - proposed for Spring semester
* Ronald McDonald House - Monica to contact Professor Babini for details on cost to volunteer.
* Benefit Cards must be obtained by all board members by first meeting of the semester Monday, August 27th 11:00-12:00. All meetings moving forward will be 11-12.
* Welcome back breakfast banner - Can we get a professional banner made by Monday August 20th? Christie Almendarez is checking with Al's Signs for cost and timeframe.
* Welcome Back Breakfast volunteers - Trang Starbucks/donut holes (10 dozen), Dani - 30-40 bananas, Dan will take care of tables and table cloth setup @0645.
* Halloween Night - Professor Ngo will verify at staff meeting August 15th.
* CNSA Club renewal will be coordinated with Monica and Judy.
* Wednesday, August 22nd 10-1 on campus club fair needs CNSA members to represent. Volunteers Dalia, Jessica (maybe) - Monica will confirm with AGSC

**VICE PRESIDENT - Trang Nguyen**

* Speakers for the semester - forensic nurse Aug 27th , travel nurse September 24th, Daniel Diaz? October 22nd, Lauren Gaw will confirm possible availability, L&D nurse/educator/administrator November 19th

**SECRETARY- Danielle Woodward**

* Danielle suggested a fundraiser to help support patients at Alvarado Parkway Institute. She will contact Professor Morris to see if there is a need for art supplies, DVDs or exercise equipment. Danielle will take on this project by herself.

**TREASURER- Farnaz Nour**

* **nothing to report**

**FUNDRAISER DIRECTOR- Christina Mihail**

* Christina Mihail - Bake Sale Wednesday, October 24th 10-1pm (Christie 10-1, Monica 10-1, Christina M. 12-1) Monica will talk to Dan about table and chair setup, Christina M. will buy ties, labels and bags for baked goods.
* Spread the word that America's Finest Chocolate bars for fundraising are back on sale $1 per bar. Top seller gets a $25 Starbucks gift card from Professor Ngo. Christie A. will bring an ice chest for the candy bars to be sold Aug 22nd at the campus fair from 10-1. 1 bar for $1, 3 for $2, 5 for $3.

**BREAKTHRU TO NURSING DIRECTOR- Lauren Gaw**

* Lauren Gaw will coordinate with Daniel Diaz to speak to all cohorts regarding working on your resume and how to interview. She would like a minimum of 1 time a month. Possibly Monday and Wednesday afternoons. Possible dates: August 29th, September 10th from 11-12pm.
* Project Access - speaking to elementary kids about nursing. Lauren Gaw will verify if there is interest.
* Grossmont nursing hoodies as a fundraiser, Christina Mihail to possibly take over. Lauren will see if there is any interest for hoodie purchases at the first CNSA meeting.

**MEMBERSHIP CO-DIRECTORS- Christie Almendarez & Kim Piwinski**

* Membership directors will encourage CNSA membership at first CNSA meeting. Dani, Trang and Farnaz will go speak to the 1st Semester students before class, to encourage membership.

**COMMUNICATIONS CO-DIRECTORS- Dalia Gonzalez & Jessica Kelly**

* Need 4 volunteers to announce meetings, fundraisers etc. in each cohort.
* Jessica would like all board members to create or update bios on CNSA website. Send her your bio via email before the first CNSA meeting on 8/27.
* Send Jessica any pictures from the CNSA Family BBQ so she can post to the website.
* Christie Almendarez will coordinate with Judy to build an email database for all cohorts to be able to get in contact with one another. Jessica offered to create a Facebook page where students can post items for sale or items they need. We will discuss rules of the site at the next meeting on August 27th.

**COMMUNITY HEALTH COORDINATOR- Christina Soto**

* not present

**ACTIVITIES DIRECTOR- Kira Donofero**

* Monica spoke for Kira who was not present - Kira suggested we get together for an outdoor movie in Serra Mesa on September 8th. Jessica suggested the Griffin Gate as another possibility. Monica will have Kira speak to Barbara from Griffin Gate to check availability.

**ICC REPRESENTATIVES - none**

**ADVISORS**

* Pinning ceremony is confirmed for December 13th @5pm at Cuyamaca College, CNSA will fund $200 toward the ceremony, flowers, balloons, cake & water. Students are responsible for cost of pin. Kim will look into a photographer for the ceremony.
* Professor Ngo proposed to take donations and make Thanksgiving baskets for 6-12 nursing students. This will be a Fall semester event. Gizmos Kitchen will be a Spring fundraising event.
* One CNSA officer must attend the first 10 minutes of all monthly faculty meetings. Monica to attend Wednesday, August 15th @2pm. September Dani, October Trang, November Farnaz, December Jessica.
* Judy has confirmed CNSA Conference participants. She is waiting on approval of funds from AGSC. (Judy is that what I heard you say? please correct if need be)

**Upcoming Meeting Dates & Times- Room 201**

**Mondays 11-12**

**August 27**

**September 24**

**October 22**

**November 19**

1. **Adjournment:**

Moved by: Monica Manahan

Seconded by: Jessica Kelly

Meeting Adjourned at: 1410