

Grossmont College School of Nursing

CNSA Chapter **Board Officer Meeting** Agenda

Meeting date and time: 11/16/2020 from 0830-0930 via Zoom

**Attendance:**

|  |  |  |
| --- | --- | --- |
| **Executive Board** | **Officers** **Fall 2020** | **Present** **(Y / N)** |
| President | Sarah Myers | Y |
| Vice President | Kathryn Follmer | Y |
| Secretary | Erin Strunz | N |
| Treasurer  | AJ Llanes | N |
| **Board of Directors** |  |  |
| Fundraising Director | AJ Llanes | N |
| Breakthrough to Nursing Director | Erin Strunz | N |
| Membership/Communication Director | Alex Fousha | N |
| Community Health/Activities Director | Emma Macam | Y |
| ICC Representative | Mariah Boelk | Y |
| ICC Representative | Mohammed Rajab | N |
| **Advisors** |  |  |
| Professor Angela Ngo |  | Y |
| Professor Sarah Babini |  | Y |
| Student Success Advisor Judy Medina |  | y |

1. **1. Call to Order: 0830**
	1. Moved by: Sarah Myers
	2. Seconded by: Emma Macam
2. **2. Approval of Agenda:**
	1. Moved by: Sarah Myers
	2. Seconded by: Mariah Boelk

**3. Approval of Minutes:**

* 1. Moved by: Sarah Myers
	2. Seconded by: Mariah Boelk

**4. Approval of Funds from Spring 2020.**

|  |  |  |
| --- | --- | --- |
| **Event** | **Funds Approved Up To** | **Approve****(Yes or No)** |
| Welcome Breakfast first day of each semester (coffee, donuts, bananas, napkins, cups, etc.).  | $200.00 | Yes |
| New Student Orientation’s Breakfast and Lunch + supplies (cups, utensils, etc.).  | $400.00 | Yes |
| Family Day BBQ prior to the start of the Fall semester (food, drinks, utensils, etc.). | $200.00 | Yes |
| Pizza for 2nd CNSA meeting every semester.  | $100.00 | Yes |
| Board Officers Lunch Meeting prior to the beginning of each semester.  | $200.00 | Yes |
| Supplies to make badge reels for fundraising (felties, badge reel bases, glue, etc.). | $200.00 | Yes |
| Supplies to make Valentine’s grams every Spring semester for fundraising (card stock paper, glue, stickers, candy bars, etc.) | $400.00 | Yes |
| Supplies to make Thanksgiving’s grams every Fall semester for fundraising (card stock paper, glue, stickers, candy bars, etc.)  | $400.00 | Yes |
| Purchase of bags, gift cards, greeting cards, and food items to make Thanksgiving baskets for donation | $200.00 | Yes |
| Purchase of bags, ties, and labels for bake sale fundraising | $50.00 | Yes |
| Purchase of supplies to update bulletin board at the beginning of each semester  |  $50.00 | Yes |
| Purchase of CNSA officer’s cords  |  $200.00 | Yes |
| Purchase of nursing bags for fundraiser | $400.00 | Yes |

1. **Approval of Funds for Fall 2020 semester:**

|  |  |  |
| --- | --- | --- |
| Supplies and postage to send CNSA cords and Certificates | $200.00 | Yes |
| Good Luck Grams event was cancelled due to COVID. For those who purchased the grams, there are 4 options to choose from:* + - * Option 1: Receive a credit for the money paid to purchase grams in the future.
			* Option 2: Receive a credit for the money paid to purchase CNSA-sponsored items such as badge reels, badge bundles, t-shirts, bags, etc.
			* Option 3: Donate the money paid to CNSA to fund future events such as Welcome Back BBQs, New Student Orientation, etc.
			* Option 4: Receive a full refund of the money paid.
 | Full refund of the money paid if option 4 is chosen. | Yes |

1. **Board Officer representative at Faculty Meetings** **via Zoom:** Need at least one officer at each meeting

- Wednesday 11/18 – 2 pm Sarah Myers

- Thursday 12/10 12 – 2pm Mariah Boelk

1. **Secretary/ Breakthru To Nursing Director:**
	1. A&P and Micro Classes – Professor Alagia is available for us to join her class Thursday 11/19 at 10am or Monday 11/23 at multiple times. If we decided on 11/23, Erin is not available to join, and we would need 2 CNSA members. Erin created a powerpoint to use during the meeting.

Date/Time and name(s) of Volunteers: 11/23/2020 Vivie, AJ, Kathryn

1. **Treasurer/ Fundraiser Director:**
	1. Current account balance: $ 3,088.76 (sent by Irene Bauza on 9/14/2020)
	2. Deposits: None since the last meeting.
	3. Reimbursement: None since the last meeting.
	4. Refunds/CNSA donations for St. Patrick’s Day Grams: Most students would like to donate the money to CNSA. Few students would like the money refunded to them. Prof. Ngo is working with Irene regarding refunding the money.
	5. Fundraiser for the badge reels/ badge bundles: Need to set a day/time to sell items in the park following current infection guidelines.
2. **Community Health/Activities Director:**
	1. CNSA Sponsored Volunteer Activity - Hope for The Homeless

Emma used $50 donations to purchase supplies (individual chip bags and long black socks). Kathryn will take to the church organizers this month.

1. **ICC Representatives:**
2. Monday, Nov 30th to Friday, Dec 4th is de-stress week as students going for final, (3-5pm, every day) more information will be out in coming weeks. Have tips on de-stressing utilizing virtual setting? Showing cute pets was an example. Email Mo or Mariah ideas and they can email it to the ASGC president.
3. ICC is Setting up Spotify playlist for all Grossmont college students, students can add songs to the list if they are free from explicit words, and to be appropriate. Link available soon.
4. Lastly, are we chartered as a club within the ICC? Mo checked and we it seems we are NOT, this should be addressed by the start of next semester to ensure CNSA is chartered within ICC.
5. ICC is making an Instagram Page, advertising for all the clubs for recruiting purposes. If we are interested as CNSA please let Mariah know.
6. There is an ICC meeting this Tuesday. If no one can attend Mo will email the ASGC president and we won’t be counted as unexcused “absence”.
7. **Membership Director/Communications Director:**
	1. Google link for attendance: https://docs.google.com/forms/d/1UV0IUif--I1aDB5zS54Hour37tInAZebryioLofqRhs/edit
8. **Advisors**
	1. No updates.
	2. Need meeting date for Spring 2021 board members

1. **Elections:** Cast votes for the following positions. Candidates for each position will provide a few sentences on why they should be elected. Email survey from Judy for voting.
* President **Patricia Cannock**
* Vice President **Amy Martinez**
* Secretary/Breakthrough to Nursing Director **Elsa Ruiz**
* Treasurer/Fundraising Director **Alia Nikooforsat**
* Membership/Communications Director **Lizzy Connor**
* Community Health/Activities Director **Crystal Groel**
* 1 ICC representative **Celia** **Pireta**
1. **Vice President:**
	1. Speaker: Jonathan Shepherd, RN
2. **Adjournment:**

Moved by: Sarah Myers

Seconded by: Emma Macam

Meeting Adjourned at: 0928