

Grossmont College School of Nursing

CNSA Chapter **Board Officer Meeting** Agenda

Meeting date and time: 01/24/2019 1100-1200 Banbu Sushi

Attendance:

|  |  |  |
| --- | --- | --- |
| **Executive Board** | **Officers Spring 2019** | **Present (Y / N)** |
| President | Monica Manahan | Y |
| Vice President | Christie Almendarez | Y |
| Secretary | Rebecca Barraza | Y |
| Treasurer | Mohammed Rajab | Y |
| **Board of Directors** |  |  |
| Fundraising Director | Mohammed Rajab | Y |
| Breakthrough to Nursing Director | Rebecca Barraza | Y |
| Communications/Membership Director | Dalia Gonzalez | Y |
| Community Health/Activities Director | Samantha Attisha | Y |
| ICC Representative | Reanna Craig | N |
| ICC Representative | Heather Myers | N |
| **Advisors** |  |  |
| Professor Angela Ngo |  | Y |
| Professor Sarah Babini |  | N |
| Student Success Advisor Judy Medina |  | N |

**Speaker:** N/A

**Presenter**: President

1. **Call to Order:** 
   1. Moved by: Monica Manahan at 11:16
   2. Seconded by: Dalia Gonzalez
2. **Approval of Agenda for:** Monica Manahan
   1. Seconded by: Rebecca Barraza
3. **Approval of Minutes for:** N/A
   1. Moved by:
   2. Seconded by:
4. Items to discuss:

* Funding Approval:
  + Welcome Back Breakfast first day of each semester (coffee, bananas, and donuts) – Approved on 1/24/19. Spring semester on Monday 1/28/19 7AM, Rebecca: Coffee (2 travelers), Professor Ngo: donut holes, Christie: bananas.
  + New Student Orientation’s Breakfast and Lunch – Approved on 1/24/19
  + Family Day BBQ prior to the start of the Fall semester - Approved on 1/24/19
  + $200.00 donation to the Pinning account every semester. – Approved on 1/24/19
  + Pizza for 2nd CNSA meeting every semester. – Approved on 1/24/19
  + Board Officers’ approval of the revised bylaws (combining positions). – Approved on 1/24/19
  + CNSA cords for board officers only, purchased by CNSA club. CNSA members who would like to have cords, need to purchase through Professor Ngo. – Approved on 1/24/19
* Board Officer representative at Faculty Meetings:
  + Thursday February 14th 2-2:30pm: Monica M.
  + Thursday March 14th 2-2:30pm: Samantha A.
  + Thursday April 18th 2-2:30pm: Christie A.
  + Thursday May 16th 2-2:30pm: Dalia G.
* CNSA-sponsored Volunteer Opportunity:
  + Food Drive for Grossmont College Gizmo Kitchen
* Other Available Volunteer Opportunities:
  + Blood Pressure Demonstration on February 14th from 0920 – 1140
  + Grossmont College Gizmo Kitchen
  + Grossmont College Student Health Services (Blood Drives)
  + A&P & Microbiology student panel

**VICE PRESIDENT- Christie Almendarez**

* Will send approved bylaws to all members to be voted during the first meeting.
* Speakers:
  + 1st meeting February 11th (parking code 4721): TBA
  + 2nd meeting March 11th (parking code 2246): TBA
  + 3rd meeting April 8th (parking code 6621): TBA
  + 4th meeting May 6th (parking code 668): TBA
* Suggestions for speakers:
  + Noelle Sanchez (Prison Nurse) Noelle.sanchez@sdsheriff.org

**SECRETARY/ BREAKTHRU TO NURSING DIRECTOR – Rebecca Barraza**

* A&P and Micro Classes – Contact biology department to research dates and times

**TREASURER/ FUNDRAISER DIRECTOR – Mohammed Rajab**

* Starting account balance: $2726.55
* Suggestions/Ideas for Fundraising:
  + Bake Sale: 3/11/19
  + Valentine’s Day Grams (cookies in a bag for $2.00) – 2/14/19, need to order by Feb 7th
  + ACE Uniform donates $12.00 per jacket sold. Prof. Ngo will get more details.

**MEMBERSHIP/ COMMUNICATIONS DIRECTOR- Dalia Gonzalez**

* Benefit cards: all board members must have one.
* Revised bylaws will be uploaded onto the website.
* Make Gizmo kitchen poster/food list and make order sheets for Valentine grams.

**COMMUNITY HEALTH/ACTIVITIES DIRECTOR – Samantha Attisha**

* Will contact Susan Berry to obtain information regarding Gizmo kitchen (types of food, volunteer opportunities, etc.). Will set up a date for students to volunteer together.
* Will contact Jessica Kelly (alumni) for badge holder supplies and ideas. Will set up a date for students to make the badges together.

**ICC REPRESENTATIVES- Reanna Craig & Heather Myers**

* Activities Fair: Wednesday January 30th 10am-1pm
* Club Fair : Tuesday February 12th 11am-2pm

1. **Adjournment:**

Moved by: Monica Manahan

Seconded by: Mohammed Rajab

Meeting Adjourned at: 12:32pm